



**MINUTES**  
**Waiver Structure Work Group Meeting**  
**Tuesday, 05/31/22 from 10:00AM - 12:00PM**  
**Held via: Zoom Webinar**

**Attendance:** Jessica Gorton BDS Facilitator; Krista Gilbert; Jennifer Pineo; Michelle Donovan; Renee Fisher; Pamela Dushan; Shannon Kelly; Deborah DeScenza; Tim Leach Maureen DiTomaso BDS; Abby Conger BDS; Drew Smith A&M; Alecia Ortiz A&M; Denise Gracia (CART)

*Note: Members of the public who joined as attendees in listen-only mode are not included in this list.*

*Please reference the corresponding slide presentation for the detailed agenda, including topics and themes covered in the meeting and corresponding takeaways and applicable action items.*

Major Topics and Themes	Key Discussion Areas
Housekeeping	<ul style="list-style-type: none"><li>Next Work Group meeting will be on June 14, 10-12pm, and the Group will begin discussing Day Services.</li></ul>
Residential Services Definition Drafting	<ul style="list-style-type: none"><li>The Group discussed Service Definition for <b>Residential Personal Care</b> and provided suggestions for renaming the service.</li><li>The Group was reminded that although the location of service provision and specific residential arrangement are now used to define services separately, support services provided are still consistent across the residential array of services.</li><li>The Group discussed Service Definition for <b>Live-in Caregiver Supports</b> and discussed the limitations of capping the stipend to no more than 40 hours a week of direct service. More research will be done on reimbursement models for live-in caregivers.</li><li>The Group discussed Service Definition for <b>Transitional Assistance Services</b> and suggested adding a time duration for supporting expenses, streamlining the invoicing process, and considering bids.</li><li>The Group discussed Service Definition for <b>Stabilization Services - In Home</b> and agreed to ask the Rate Work Group if</li></ul>

	<p>they need specific residential arrangement levels to reflect different supervision needs, staffing ratios, and specialized training. Crisis units are paid by the quarter hour.</p> <ul style="list-style-type: none"> <li>• The Group discussed Service Definition for <b>Stabilization Services - Out of Home</b> and agreed collaboration with the Rate Work Group is necessary to develop reimbursement that ensures provider sufficiency.</li> <li>• The Group discussed whether ITS will be a standalone service. BDS will draft a Service Definition for ITS based on information from the Community of Practice for review by the Group in a couple of weeks.</li> <li>• The Group discussed Service Definition for <b>Chore Services</b> and discussed who would be allowed to provide this service. BDS will do more research to see what safeguards, such as estimates/quotes and provider qualifications, are allowed in CMS's technical guidance. The Service Definition needs further definition of criteria and links to health, safety, and availability to ensure safety in the least restrictive environment. Person-centered planning will lead the discussion on frequency and duration of service. <ul style="list-style-type: none"> <li>○ The Group discussed whether Chore Services should be available in Enhanced Family Care (EFC) settings given some responsibilities overlap with EFC provider responsibilities. The Group will consider allowing an exception to the limit regarding setting in which chore services are provided.</li> </ul> </li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• BDS will send the Residential Service definition document to Work Group members. Any additional thoughts on Residential Service definitions are encouraged to be shared via email, redlined, and/or discussed live at the next meeting.</li> <li>• <i>Please refer to the corresponding work group PPT for more details on assignments (if any) and next steps.</i></li> </ul>